

**CITY OF MARINE ON ST. CROIX**  
**PLANNING COMMISSION**  
**MINUTES**

**Tuesday, August 29, 2023 - 7:30pm**  
**121 Judd Street**

**Present:** Chair Scott Spisak, Commissioners Gerry Mrosla, Ed Sanderson, Jennifer Henry, Anna Hagstrom

**Absent:** Commissioners Tim Casey and Kristina Smitten

**Citizens Present:** Glen Mills (Zoom)

Chair Spisak called the meeting to order at 7:31 pm.

**Approval of Agenda**

*Mrosla moved to approve the agenda. Sanderson seconded. Motion carried unanimously.*

**Approval of Minutes**

July 25 Regular Meeting

*Mrosla moved to approve the minutes of the July 25 City of Marine on St. Croix Planning Commission meeting as drafted. Sanderson seconded. Hagstrom and Henry abstained due to absence from the July meeting. Sanderson, Mrosla, and Spisak in favor. Motion carried.*

**Old Business**

**Zoning Code**

- **Code Revision Update**

Chair Spisak noted that the City's planner, Beth Richmond of HKGi, had submitted a written summary of updates to the code. HKGi is proposing a cyclical review process that would begin in late August or early September, and continue through the end of the year. Spisak suggested the possibility of meeting in mid-December, saying the Commission could decide in October whether to do so.

Commissioner Sanderson added that the group will want to track the code's reorganization to ensure nothing gets lost, and suggested a workshop in early November to thoroughly review the updates.

- **Riverway Regulations**

Spisak, Sanderson, Assistant Clerk Dammann, Planner Richmond, and City Attorney Dave Snyder met in mid-August to discuss substandard structures and substandard lots. Richmond and Snyder will continue to work toward resolution on this issue and check back in with the subgroup in late September.

Sanderson added that during that conversation it seemed like there might be the possibility of allowing local permitting under Section 6105.0510 if there is an option to establish a new special district.

### **Lot Size Analysis – Septic Maps**

Councilman Pardun is working with public works to update information, which will then be used to update the septic maps.

### **Conditional Use Permit Preapplication – Sharon Looney – 331 Third St.**

Ms. Looney has postponed this project due to cost estimates. A complete application was never submitted, so did not have to be formally withdrawn.

### **New Business**

#### **Chair Comments**

Council has created a Mill Site Committee consisting of two council members, two planning commissioners and two residents. Mayor Nyenhuis and Councilmember Ward will represent council, Spisak and Casey will represent the commission, Julie Warren and Molly Arnason will represent residents.

Regarding the 2024 budget, the City Council has included \$20,760 for planning expenses in 2024.

### **Adjournment**

*Mroska moved and Hagstrom seconded to adjourn at 7:51 pm. Motion carried unanimously.*

Minutes taken by Suzanne Dammann, Assistant City Clerk